



TRINITY HOUSE

ROLE PROFILE

CHIEF FINANCIAL OFFICER

JOB PURPOSE

Develop, drive and deliver Trinity House's Strategy through sound decision making as an Executive Director serving as a Lighthouse Board member and associate member of the Corporation.

Lead and deliver high-performing services across Finance, IT, Risk Management, Audit, Procurement, Contract Management and Supplies.

KEY RESPONSIBILITIES	Organisational Leadership	▪ Take an active role as a member of the Executive Committee, the Lighthouse Board, sub-committees, including the Audit and Risk Assurance Committee, and tri-GLA bodies. ▪ Drive improvements in organisational processes to make Trinity House more effective and efficient. ▪ Role model the WAVE values.
	Team Leadership	▪ Deliver an effective and efficient service across the organisation, with a particular focus on meeting customer requirements and delivering against industry standards. ▪ Lead and develop the Business Support functions, building capacity and capability to deliver. ▪ Foster a culture of continuous improvement and innovation. ▪ Support the personal development of direct reports and their teams.
	Stewardship	▪ Establish clear governance and assurance frameworks to ensure that arrangements are fit for purpose and in accordance with the strategic intent aligned with the Government's Finance Functional Standard and DfT expectations. ▪ Ensure robust financial controls and compliance with all relevant frameworks and legislation.

		▪ Ensure that annual and monthly accounts, budgets, projections, statutory returns are prepared and submitted. ▪ Provide professional and technical advice to the Accounting Officer. ▪ Ensure that all organisational risks are appropriately managed. ▪ Ensure that external audit recommendations are properly informed and implemented as appropriate.
	Strategy development and delivery implementation	▪ Contribute to the development and delivery of the Corporate Strategy ▪ Co-ordinate the production of the Corporate Plan to deliver the Corporate Strategy. ▪ Lead financial modelling and scenario planning to support strategic decision-making. ▪ Prepare and review financial plans, budgets, business cases and forecasting; and provide direction on financial analysis and advice on capital expenditure projects. ▪ Liaise closely and effectively with peers so that implementation of the Corporate Strategy is fully supported, including through procurement and digital, data & technology. ▪ Work with the Director, People & Culture to develop and submit pay remit business cases.
	Stakeholder Engagement	▪ Present plans to external bodies including the Department for Transport (DfT) and the Lights Advisory Committee (LAC). ▪ Lead DfT and other government initiatives as appropriate. ▪ Work closely with peers and colleagues in the two other GLAs, Northern Lighthouse Board and Irish Lights. ▪ Engage in debate to resolve issues and differences between stakeholders and positively challenge assumptions to ensure good outcomes for TH. ▪ Provide thought leadership to external bodies, including IALA.
DIMENSIONS	Team	▪ Four direct reports ▪ Total team of c. 50
	Budget	▪ Oversight over total expenditure of c. £50m p.a. ▪ Direct responsibility for expenditure of c. £9m p.a.
ENTRY REQUIREMENTS	Qualifications	▪ A degree or equivalent in a relevant subject area, e.g. Business & Finance, desirable ▪ Chartered member of a relevant professional accounting body ▪ Leadership qualification desirable
	Experience and skills	▪ Assistant Director/Director level experience with exposure at Board level ▪ Strong commercial acumen with the ability to provide realistic solutions to strategic level issues ▪ Building strategic relationships and partnerships ▪ Highly effective communication style ▪ Drive, enthusiasm and determination to achieve value for money outcomes

		▪ Sound working knowledge of relevant legislation ▪ Conversant with broader public sector Procurement, Project and Contract Management requirements desirable
	Professional Competencies	▪ Government Finance Framework

Revised - 18.11.25